



# INVOICE

Your company name  
Address

Tel 0123 456 789  
Fax 0123 567 890  
www.yourwebsite.com  
Your@email.address

Our Best Customer  
123 Happy Lane  
Jolly Town  
JO1 1YT

<b>Invoice number</b>	BEST_CUST_0001
<b>Invoice / Tax date</b>	19/04/2012
<b>Order number</b>	
<b>Account number</b>	

**Terms:** Payable on receipt of invoice

**Preferred payment method:** Bank Transfer

Description	Qty	Each	Total
To supply and fit kitchen extractor fan	1 x	£200.00	£200.00
To paint front door	1 x	£85.00	£85.00

Deposit of £100 received with thanks

**Delivery address:**

Same

**Bank details**

Your Bank  
Account 1234567, Sort Code 12-23-34

Cheques payable to Your company name

<b>TOTAL:</b>	<b>£ 285.00</b>
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**Thank you for your custom**

By ordering the services and/or goods above you accept our Terms and Conditions, available on request.

Thank you for your business